

**Seymour Ambulance Association
BOD Meeting
Sunday April 7th, 2024 6:00 pm
Meeting Minutes**

In Attendance:

In person - Mark Gaines, Cindy Best, Andy Romaniuk, Mason Karpovich, Andrew Tisdale, Mel DeBlasio, Bryan Ryan

Zoom – Ashley FitzGerald, Jon Lovisolo, Avi Balter, Erin Cronin

Meeting Called to Order at 6:05 pm by Mark Gaines

Pledge of Allegiance

Approval of Minutes

Motion by Mel DeBlasio to approve the minutes from March 3, 2024. Seconded by Jon Lovisolo. No oppositions or abstentions. Motion Passed.

Financial Reports

Motion by Jon Lovisolo to put the budget for 2024-25 on the table for approval, as an agenda line item following the Deputy Chief Report. Seconded by Mel DeBlasio. No oppositions or abstentions. Motion Passed.

Chief's Financial Report: Change Healthcare system was hacked, resulting in 2 weeks of no cash flow in late March. We have now returned to fiscal continuity. The contingency fund covered expenses during this time and has since been restored. Webster bank accounts have also been reviewed and updated.

Motion by Jon Lovisolo to approve movement of up to \$50k to a high-yield savings account or CDA, depending on best rates available with Webster Bank. Seconded by Mel DeBlasio. No oppositions or abstentions. Motion Passed.

Chief's Report

Bryan will be on vacation from 4/13 to 4/21, checking in with Andrew daily. Bryan would like to recognize Debbi for her consistently exceptional contributions to SAA.

A professional grant writer with Fire/EMS experience has been recommended to SAA. Bryan suggests hiring her on a grant-by-grant basis to apply for funds. Motion made by Jon to approve an initial expense of \$5k for grant writing, with all contracts/agreements and additional fund dispersal subject to review by the board. Seconded by Mel DeBlasio. No oppositions or abstentions. Motion Passed.

Ops licenses have been reviewed with the Town of Seymour, Griffin Hospital, etc. Ambulance inspections completed and repairs were under budget.

February Numbers: \$233,975 cash on hand, NEMS expenses \$455.50 (9hr regular and 7 hrs OT), passed 10 calls, covered 4 mutual aid calls, projected income \$126,264 (lower in March b/c of hack).

Deputy Chief's Report

April 1st certification deadline resulted in almost 100% compliance.

32 Smith st elevator is under repair for 3 weeks, plan is to use powered stair chairs donated by NEMS and engineering controls in-building to manage patient movement. A written plan is being made for distribution to membership. Call Andrew with issues while Bryan is away.

Andrew is putting together a database for more in-depth evaluation of response times, CMED data, etc.

New Business

2024-25 Budget: Discussed by board. Motion by Jon Lovisolo for approval of the 2024-2025 budget as presented with the addition of a line-item regarding the previously approved grant writing fees. Seconded by Mel DeBlasio. No oppositions or abstentions. Motion Passed.

Board Positions

Request from Bryan to formalize Board Positions.

President – Jon Lovisolo

Vice President/Treasurer – Mark Gaines

Secretary – Mel DeBlasio

Dr. Hendricks was not present, so it was assumed he would be happiest in a non-titled supporting role. Board to confirm this with Dr. Hendricks next meeting.

Old Business

Office Supply Discussion

Membership Comment

None :(

Executive Session

None :(

Recognition

Mark Gaines recognized Debbi for excellent work with budget preparation.

Meeting Adjourned – 6:59pm

Meeting minutes submitted by Mel DeBlasio